UNITED ARAB EMIRATES MINISTRY OF INTERIOR





## Vehicle Ownership Renewal

#### Moi Services Website

### **User Manual**

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#### **1. Access to the Service:**

Choose the **vehicle ownership renewal** service from the list of **vehicles services** that fall under **traffic services** then click on **start service** button.

	In DASHBOARD A EMPLOYEE SERVICES	العربية
E-Services		
	Search here in services	٩
	TRAFFIC SERVICES	∎
Traffic Services	Traffic ProfileTraffic Fines ServicesDriving LicensingVehicles ServicesTraffic AccidentsCertificate ServicesOtherPublic Public	
Policing Services	Vehicle Details	
Punitive & Reformatory	Start Service Start Service Start Service	
Civil Defence Services	Vehicle Ownership Transfer Vehicle Ownership And Transfer Vehicle Ownership And Transfer To Other Emirate	
	Start Service     Start Service	
Weapons & Explosives	Card Replacement Card Replacement Card Replacement Card Replacement Card Replacement Replacement Replacement Replacement	
Private Security	Start Service Start Service Start Service	



#### 

#### 2. Service Steps:

### 1. Select the plate number that you want to renew the vehicle ownership for.

Vehicle Ownership Renewal				
Service Description Progress Percentage				
In this service, you can renew your selected vehicle	e registration card.	25%		
Traffic No. 1020025432				
Select one of the following plate numbers:		Q Search by plate number		
тоуота <b>12342</b>	۲۵۷۵۲۸ هی <b>1234</b> Showing 10 of 10 Plates	1 8 <sub>Aba</sub>		



- 2. After selecting the vehicle plate number, if there are no restrictions or fines, the below page will appear where you have to enter delivery address details which includes:
- 1.Select Emirate or region

2.Select **Address:** Where you can select an address from the registered addresses or add new one by clicking on **add new address** button

	Restrictions		Service Fe	es		Payment Gate	eway
Step: Service Fees							
						Search	Q
No.	Description				-	Amount (AED)	¢
1	DELIVERY SERVICE FEES 15						
2	Renewal of registration, private light 350						
	Total Amount (AED) 365 AED						
Showing 1	Showing 1 to 2 of 2 entries						
	To continue, Please fill your address : Note: Will be delivered within 72 hours (Addresses inside UAE only).						
Emirate/Re	gion *	Abu Dhabi		~	·		
Address * Please Select × *							
		+ Add New Ad	ldress				
							Next



2.1. When you click the **Add New Address** button the below form will appear through which you can add the details of the delivery address, enter the required data and then click on **Save As New** button.

Address Name 🛊	Home Address
	Enter text.
Emirate 🛊	Abu Dhabi 🗸
City *	Khalifa
	Text and numbers are allowed.
Property Type <b>*</b>	Building ~
Address Line 1 *	Khalifa City ,street 29
	Enter text : Address
Address Line 2	Please Enter Address Line 2
	10
	Enter text : Address
P.O Box Number	Please Enter P.O Box Number
	Enter number ex. 2020
Mobile Number <b>*</b>	0567755558
	ex. 05xxxxxxxx
Default Address	
0	





# 2.2. The added address will be displayed in the **address** list, select the delivery address and then click on **Next** button.

	I	Restrictions		Service Fees		Payment Gateway	
	Step: Se	ervice Fees					
١.						Search	Q
	No.	Description				Amount (AED)	¢
	1	DELIVERY SERVICE FEES 15					
	2	Renewal of re	gistration, private	e light		350	
		Total Amount	(AED)			365 AED	
5	Showing 1	to 2 of 2 entries					
т	o continu	ue, Please fill	your address :				
N	lote: Will	be delivered	within 72 hours	s <mark>(Addresses</mark> ins	ide UAE oı	nly).	
E	mirate/Re	gion <b>*</b>	Abu Dhabi		~		
A	\ddress <b>*</b>		Address name	8525673 d, d,	× *		
L							
			Please Select		<u>^</u>		
			<b>کمال حسین</b> ۵0000 , مصقح, Dhabi Mobile Numbe	نېتتي بنن, ئۇنز, Abu <b>r:</b> 0569222994	ss		
			Ahmad Mahme Mushref mall, 1 13212, Abu Dha Mobile Numbe	312, Abu Dhabi, abi		Next	



### 3. To confirm redirecting to payment gateway click on **YES** button.

i Confirmation	x
You are going to be redirected to the payment gateway. Would you like to continue ?	
NO YE	ES ]

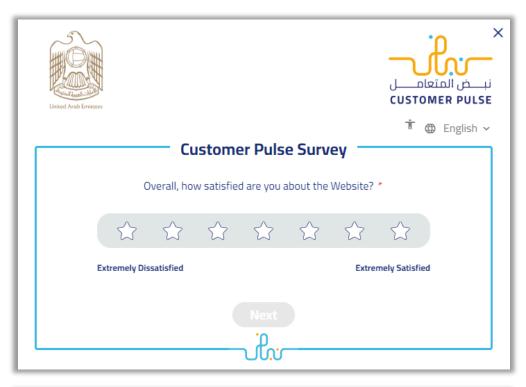
4. You will be redirected to the Payment Gateway, Select the desired payment method (select registered card, or add a new payment card), then click on **Pay icon**.

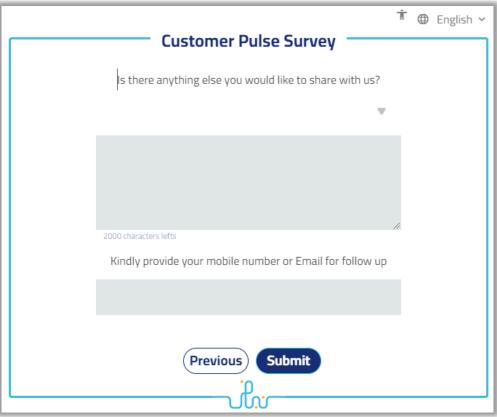
) Saved Cards (1)	PAYMENT TO
lect from the cards below, or add a new one.	ADD A NEW CARD TRANSACTION AMOUNT AED 700.00 SERVICE CHARGE
Card Number 4572-51**-****-2597 Expiry 03/26	AED 3.00 SUBTOTAL AED 703.00
箭 <u>Remove card</u>	TOTAL AED 703.00
) Credit / Debit / Prepaid Card	PAY

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5. Add your rating of the service through the customer pulse survey screens shown below.







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#### 6.Check your Application details with the payment receipt and the new registration card as shown below.

Restrictions Service Fees Payment Gateway
Step: Payment Gateway
Payment Result
Payment has been done successfully
Vehicle Receipt Information:
Receipt No. 1111111111
Receipt Date. 18/11/2019
Receipt Time. 12:00 AM
View Receipt Please click here
This is the new registration card